



## Confirmation of Number of Months Cumulated in Graduate Studies Form

**Section 1 and 2 of this form must be completed by all candidates submitting an application to the CIHR Doctoral Research Award competition. The information will be used by CIHR to calculate the number of months an applicant has cumulated in graduate studies and assess their eligibility.**

As of October 1<sup>st</sup> of the competition deadline year, all candidates must have completed a **minimum** of 12 months of graduate study at the Master's or doctoral level. In addition, the table below outlines the **maximum** amount of time a candidate can be registered as a full-time student in a doctoral program, in order to be eligible to apply <sup>1 2 3</sup> (note that this includes all previous studies at the graduate level, regardless of discipline, either course-based or research-based). For more information on eligibility requirements, please refer to the Funding Opportunity.

<b>If the candidate:</b>	<b>Maximum amount of time candidate can be registered in a doctoral program is:</b>
holds a Master's degree or has completed 12 months or more in a Master's degree program prior to transferring to or starting a doctoral program	22 months
has completed less than 12 months in a Master's degree program prior to transferring to or starting a doctoral program	30 months
has transferred directly from a Bachelor's degree to a doctoral program (with no time in a Master's program)	34 months

<sup>1</sup> Two sessions of part-time study is counted as one session of full-time study. A full-time session is counted as 4 months of studies, unless otherwise noted on the official transcripts.

<sup>2</sup> If an applicant registered in a master's degree program and subsequently transferred to a doctoral degree program (fast-tracked), the months in the doctoral program will be calculated starting from the first session in which the applicant officially transferred to the doctoral program.

<sup>3</sup> If registered in a combined undergraduate and doctoral program (e.g., MD/PhD), any part-time periods must be specified. This calculation must be consistent with the transcripts provided. For eligibility purposes, the MD portion will not count towards the number of months at the doctoral level.

### SECTION 1 – STATUS OF STUDIES

**Please select the appropriate boxes below as it applies to the candidate's studies to date.**

<b>If the candidate:</b>	<b>Please check all appropriate boxes</b>
holds a Master's degree or has completed 12 months or more of Master's studies	<input type="checkbox"/>
has completed less than 12 months of Master's studies. If this is the case, please specify the number of months cumulated of Master's studies	<input type="checkbox"/> <b>Total months: _____</b>
has transferred directly from a Bachelor's degree to a doctoral program (with no time in a Master's program)	<input type="checkbox"/>
will begin a doctoral program after October 1st, 2017	<input type="checkbox"/>



## SECTION 2 – TIMELINE OF DOCTORAL STUDIES

**Please provide a timeline of your doctoral studies to date using the table below. This timeline must be consistent with the official transcripts provided. Also note that all prior doctoral-level studies, regardless of discipline, either course-based or research-based, are considered in the evaluation of eligibility.**

1. Insert the calendar year (January to December) in the appropriate field.
2. For each term, indicate if you were/are registered either full time, part time or if you were/are on leave (or not registered) by selecting the appropriate box.
3. If you were/are registered in a combined undergraduate and doctoral program (e.g., MD/PhD) indicate in which portion of the program you were/are registered for each term (PhD or non-PhD). For an example, refer to the appendix.

<b>Number of Months Cumulated in Doctoral Studies</b>	<b>Full-Time PhD = 4 months</b>	<b>Part-Time PhD = 2 months</b>	<b>On Leave/Not Registered = 0 months</b>	<b>Combined Program (Non-PhD) = 0 months</b>
<b>CALENDAR YEAR:</b>				
Winter term				
Summer term				
Fall term				
<b>CALENDAR YEAR:</b>				
Winter term				
Summer term				
Fall term				
<b>CALENDAR YEAR:</b>				
Winter term				
Summer term				
Fall term				
<b>CALENDAR YEAR:</b>				
Winter term				
Summer term				
Fall term				
<b>Total Months</b>				



## Appendix

The table below provides an example of a candidate registered in a combined MD/PhD program which started in the 2016 winter term.

The applicant completed the PhD portion of their studies from Winter 2016 to Fall 2016, and an MD portion of their studies in Winter and Summer 2017, followed by another PhD portion of their studies in Fall 2017.

Below is how the information would be recorded in the table.

<b>Number of Months Cumulated in Doctoral Studies</b>	<b>Full-time PhD = 4 months</b>	<b>Part-Time PhD = 2 months</b>	<b>On Leave/Not Registered = 0 months</b>	<b>Combined Program (Non-PhD) = 0 months</b>
<b>CALENDAR YEAR: 2016</b>				
Winter term	<input checked="" type="checkbox"/>			
Summer term	<input checked="" type="checkbox"/>			
Fall term	<input checked="" type="checkbox"/>			
<b>CALENDAR YEAR: 2017</b>				
Winter term				<input checked="" type="checkbox"/>
Summer term				<input checked="" type="checkbox"/>
Fall term	<input checked="" type="checkbox"/>			